

ALEX ROMPILLA JR.

(419)-236-2596 | alex@cyberministries.org | Saint Marys, Ohio, 45885 | www.linkedin.com/in/alexrompillajr

CAREER OBJECTIVE Established Business / Systems Analyst looking to implement cost saving initiatives and process improvements by utilizing diverse analytical methodologies, lean process improvement techniques (Fishbone Diagrams, 5 Whys, Capacity Planning, Cycle Time, Takt Time, Process Mapping...), data mining experience, barcode label systems, and technological enhancements.

KEY SKILLS Used data extracted / mined from Oracle, MSSQL, MySQL, Excel Worksheets, flat text files and MS Access databases to aid in Process Improvement and Cost Reduction Programs.

Report generation using MS Excel (Pivot Tables, VLookup, HLookup, GetPivotData), MS Word, MS Access, Tableau, Crystal Reports 8.0 thru XI

Successfully created and implemented work instructions / documentation and process changes in ISO 9001, ISO 13485:2016, and SOX environments. Also successfully implement segregation of duties in various work environments.

Experience with the following ERP Systems: Baan 4c, Visual ERP, Profitkey, Sage X3, Infocus, Epicor 10

EDUCATION

Winebrenner Seminary 2014 – 2017

- Master of Arts Church Development
 - Focus: Leadership Development and Outreach

Columbia Southern University 2004 – 2007

- Master of Business Administration
 - Focus: E-commerce / Technology

Tiffin University 2000 – 2002

- Bachelor of Business Administration
 - Focus: Supply Chain Management

Lima Technical College 1995 – 1997

- Associate of Applied Business, CIS
 - Focus: Computer Programming and Networking

CERTIFICATES

Rational Process Management, 2010

- Practical Project Management

Kepner-Tregoe, 2009

- Analytical Trouble Shooting Workshop

COMMUNITY SERVICE

Past President of the New Bremen / New Knoxville Rotary Club
Past President of Auglaize County Gideon Camp
Past Chairman of the Relay For Life of Southwest Auglaize County
Past client intake for Mercy Unlimited Food Pantry
Found Give The World Hope Outreach Ministry

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WORK EXPERIENCE

Senior Business Analyst (Medical Integration Team), NN Inc., Vandalia, OH August 2018 – May 2020 (Position Eliminated)

- **Sox Integration for Newly Acquired Companies**
 - Worked with the Integration Controller to develop a standardized SOX financial procedure for newly acquired companies.
 - Worked with the NN Integration Controller, NN IT Integration Manger, and the newly acquired business management team to get the acquired company SOX compliant from a financial perspective. The standardized procedure included reviewing financial reporting accuracy by validating data sources and understanding the company's ERP system, reviewing ERP user access for Segregation Of Duties (SOD) conflicts and making recommendations to address any conflicts or reporting issues that were detected.
 - Assigned to bring a SOX Segregation Of Duties project that was 6-months behind schedule back on-track. After spending one week onsite at the acquired company, we were able to get the project back on-track. During the time onsite, I reviewed the company's ERP System's (Visual ERP) data dictionary, SQL database tables, views, stored procedures, and worked with a contractor via Skype and the company's management team and IT staff.
- **Data Extraction and Analysis**
 - Extracted financial and production data from Baan IV (Oracle Database) and QAD to help determine why one of NN's facilities had over \$800k in negative inventory absorption over a 3-month period.
 - Extracted inventory transaction data from ProfitKey (SQL Database) to understand why the facility had over \$750,000 in inventory adjustments in a 6-month period and implemented a project plan to address the gaps found.
 - Worked with a plant's continuous improvement manager to determine why some of the parts produced had negative gross profits. After extracting item, production, sales, bill of material, routing and purchasing data from their ERP System, it was revealed customer service and sales wasn't verifying pricing on Customer Purchase Orders and the plant was selling parts for less than what they were making them for. Approximately \$187,000.00 in lost sales was discovered for a 4-month period.
 - In response to two plants not having a permanent controller, I was tasked with conducting weekly financial meetings discussing monthly sales goals, sales MTD, customer returns and credits MTD, net sales MTD, scrap cost and details MTD, rework cost and details MTD, inspection cost and details MTD, current raw material inventory, current WIP inventory, current FG inventory, labor cost MTD, and controllable expenses MTD using data I extracted from the company's ERP systems using Excel, MS Access, Crystal Reports XI, and RazorSQL.

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WORK
EXPERIENCE
CONTINUED

Miscellaneous Tasks

- In response to two plants not having a permanent controller, I was tasked with facilitating year-end inventory for manufacturing facilities in two different states. This included conducting weekly pre-inventory planning meetings, extracting inventory data from the company's ERP systems to generate user-friendly count sheets and generating data entry sheets tied to the company's ERP system that mimicked the user count sheets; which allowed for instant discrepancy notification when user counts were entered. I was able to reduce year-end inventory from 23 hours over a 2-day period to 8 hours in one day and the discrepancy between the count and the ERP System was \$4,000.00 for one facility and \$240.00 for the other.
- Worked with Plant Management to determine new standard work center rates (Direct Labor and Overhead) by extracting total labor hours reported from our ERP system, multiplying it by the labor rate of the associate reporting the hours and dividing by the total hours ran in the work center. We then looked at depreciation and cost of goods sold to determine the work centers overhead.

Senior Site Analyst, NN Inc., Vandalia, OH November 2017 – August 2018

- Discovered some of the Gross Profit reports were reporting inaccurate information by extracting sales, production and item data out of our ERP (Baan IV) system using MS Access queries. I then exported the data to individual raw data worksheets in Excel. Once I had the raw data, I then created worksheets to summarize the data in pivot tables. I then compared the data in the pivot tables to the data displayed on the Gross Profit report. This is where I noticed customer returns were not being deducted from the sales figures in the Gross Profit Tool; showing higher sales figures. Worked with one of the programmers to show him how to pull tooling expense data from the plant's tooling application (Cribware) and convert the data pulled into usable information using pivot tables. I then worked with him to generate a running tooling cost as a % of sales by month report and a two-axis graph showing % of sales trend versus monthly goal of 5% of total sales.
- Hired to aid in the acquisition process of the newly purchased DRT medical division. This included aiding in the Active Directory and Network Migration, change all the printer's static IP address, computer's static IP addresses, airborne devices and production machines to the new VLANs and IP ranges, and worked with users to ensure nothing was lost during the computer domain migration.
- Worked with software vendors, managers and end users to determine and obtain \$375,000 in software licenses and maintenances that was not included in the acquisition agreement. Then updated and installed the software on various end user's computers to make their systems Sox Compliant.
- Created a workbook to track past-due IT bills and the extra cost associated with late fees and gave it to the Lean team to look at improving the process.
- Technology support for 5 manufacturing locations

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WORK EXPERIENCE CONTINUED

- Developed a facility's 13485:2016 Software Validation Procedure to aid in the facility becoming compliant and pass their ISO audit.

Cyber Ministries Technology, Wapakoneta, Ohio

April 2017 – Current

- I started Cyber Ministries Technology to be able to help non-profit organizations and small business achieve their mission statements by offering affording technology services as well as provide community outreach where needed. Services offered can be found at <https://cyberministries.org> under the Technology and Organizational Services Tab.
- Started an outreach division in November of 2019, <https://givetheworldhope.org>, to give people hope and improve the communities we and our customer's reside in.

IT Admin / Business Analyst, Pro-Pet, Saint Marys, Ohio

December 2015 – April 2017

- Created Pro-Pet's first plant manager dashboard by extracting data from Pro-Pet's SQL-Based ERP System (Sage X3) and gave the three plant managers the ability to see receipt information (on-time versus late, short-shipped or over-shipped versus ordered) , inventory information by expiration date category and by category type (Raw Material, WIP, Finished Good), cycle count information, production by product size category, delivery information, sales information, scrap information, and plant expense information on a single dashboard.
- I was responsible for supporting all IT functions for Pro-Pet's 3 manufacturing facilities, Corporate Office, Kansas City Office, and Offsite Warehouse. This included supporting Windows 2003, 2008, and 2012 servers, Windows XP, 7 and 10 operating systems, Fonality phone system, and Sage X3 ERP System.
- Worked with consultants to address software issues, implement change requests, updates and security patches to Pro-Pet's ERP System, Sage X3. I also worked with the consultants to ensure I was pulling data from the correct tables when I create views to extract data from the Sage X3 database, SQL Server 2008, to create the company's first Plant Manager Dashboard.
- Changed the process in which information was extracted from one production system (WEM) and imported into another (Sage X3). The initial process to extract data, review it and the upload it took 16 steps. I created a Visual Basic Application that reduced the process down to 4 steps; saving approximately 1.5 hours per day for each of Pro-Pet's manufacturing sites.
- Worked with the Saint Marys plant to modify, streamline, and documented their empty bag process by adding inventory locations in Pro-Pet's ERP System. The process changed resulted in a reduction of 16 to 21 hours to do monthly inventory, 6 to 8 hours a month trying to find bags to run production, and a reduction in inventory write-offs each month due to lost bags. **Estimated annual cost saving was \$22,000.00**

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WORK EXPERIENCE CONTINUED

IT Engineer, Celina Aluminum Precision Technologies, Celina, Ohio

April 2015 – December 2015

- Worked with CAPT's PLC programmers to setup SQL Databases to record production data from various PLCs installed on the production lines.
- Investigated associate's complaints about having to manually entry barcode information for one of the assembly areas instead of having the scanner scan the barcode. After exporting historical data stored in a SQL Server 2008 database and importing into Excel, using graphs and pivot tables, I saw over a period of 4 months the assembly **area's manual entry averaged 16% of total entries**. After talking with the production manager for that area, I worked with CAPT's barcode scanning vendor and changed the process and barcode scanner model the associates scanned the barcodes with and was able to **reduce the manual entries down to .05%; decreasing the process cycle time by 1 minute, increasing the area's OEE, and saving the company a little over \$65,000.00 annually in manual entry costs.**

Corporate Quality Data Systems Administrator, Crown Equipment Corporation,

New Bremen, Ohio

February 1999 – September 2010

- Worked with Crown's Engineering, Purchasing, IT and Manufacturing Departments to determine the best quality assurance software solution for the corporation. After a software solution was determined, I worked with the software vendor as well as representatives from the various Crown departments to implement and train employees on how to use the software, created work instructions for the users, submitted feature requests to improve the software, and extracted data from the software to create reports.
- Work with management to design and implement an 8D Corrective / Preventive Action form that was integrated into Crown's Nonconforming Part Tracking System.
- Responsible for overseeing, maintaining, troubleshooting and resolving issues with Crown Equipment Corporation's Quality Data Systems used in their North American
- Manufacturing Facilities as well as their China manufacturing facility. These systems included Pilgrim Software running on SQL Server 2000 database, Gagetrak, custom designed TDN database, and data wedge software to record readings from digital calipers into Gagetrak.
- Extracted data from Crown's various Data Systems (BAAN IV, Pilgrim, Custom designed TDN System...) and generated manufacturing productivity reports, scrap and rework reports, supplier performance reports, and various production dashboards using MS Access, Crystal Reports, SQL Server Management Studio, RazorSQL and Excel.
- Converted Crown's paper temporary deviation process to an electronic system designed in MS Access with a SQL backend. The approval process was reduced from 2 – 3 days to 20 – 30 minutes and allowed for data mining and trend report generation. The system also allowed the Engineering department to look at the number of temporary deviations generated after a part revision was implemented to see the impact the change had on production of the part and if the current equipment could make the part within specifications